

**16. STUDENT ACCEPTABLE USE AGREEMENT**

*Brandon Valley School District*

**Student will initial in the blanks provided in front of each statement.**

\_\_\_\_\_ I understand that the HP Probook x360 is the property of the Brandon Valley School District and issued to students for the purpose of conducting school business. It is intended only for the use of the students to whom it is assigned. Use of the computer is governed by and subject to the rules and conditions contained in the District Acceptable Use Policy, the HP Probook x360 Computer Policy Manual and other applicable Board Policies, rules and guidelines. The computer may record or collect information on the student’s activity or the student’s use of the computer including the use of the camera, global positioning system, or other features capable of recording or collecting information on the students’ activity or use of the computer. The district shall not use any of the capabilities in a manner that would violate the privacy rights of the student or any individual residing with the student.

\_\_\_\_\_ I understand that the computers is intended as the student’s primary computer at school. Therefore it must be at school during regular schedule school days so that it can be used when needed in class.

\_\_\_\_\_ I understand that the computer will need to be returned to the Brandon Valley School District from time to time to receive maintenance checks and be inventoried. Students will be notified when this becomes necessary.

\_\_\_\_\_ I understand that files will need to be backed up on a regular basis as outlined in the HP Probook x360 Computer Policy Manual.

\_\_\_\_\_ I understand that the computer may be taken home or to other locations after school hours. However, the student is responsible, at all times, for the care and appropriate use of the computer. The computer should not be left unattended in any unlocked area, vehicle or common area. The computer shall be locked in secured spaces while not in the user’s possession. When not in use, the computer will be stored in the carrying case provided by the school district.

\_\_\_\_\_ I understand that if loss or theft occurs during the school day it must be reported immediately to Principal Brad Thorson or Assistant Principal Bill Freking. If loss or theft occurs any time outside of the school day, it is the responsibility of the parent/guardian to file a police report and notify Mr. Thorson or Mr. Freking at [brad.thorson@k12.sd.us](mailto:brad.thorson@k12.sd.us) or [bill.freking@k12.sd.us](mailto:bill.freking@k12.sd.us) within 24 hours. Failure to adhere to the above procedures related to loss and theft will result in full financial responsibility for the replacement of the laptop by the parent/guardian.

I have read the policy and agree to the terms listed on this form and the manual.

Student Name: \_\_\_\_\_ (Please Print) Grade: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

School Representative Signature: \_\_\_\_\_